

**Job Name:** Docushare – Barcode Demo

**Description:**

This job is designed to read the barcode value on the image and name the image the barcode value, the document will then be converted into a text searchable PDF file and uploaded into a predefined Docushare collection.

This job requires the EzeScan PRO, KFI, EDRMS and Upload modules.

**Compatibility:**

EzeScan 4.2.66 or higher

**Installation Instructions:**

*Import Sample Configuration*

- Open EzeScan and select the Admin menu > Settings Backup > Import option.
- Click the ... button and browse to the "Docushare – BCR Demo.cfg" file.
- Select "Import All Items Below" option and then click the Import button.
- When the import has finished click the Close button.

*Configure the Upload settings*

- Select the Admin menu > Upload option.
- Select "Docushare – Zone OCR Demo" from the Upload Type drop down list.
- In the upload properties pane, Change the following to your server:
  1. Server (you may need to confirm with your DocuShare administrator)
  2. User
  3. Password
  4. In the Grid on the right there is a target field called Object Type. This is currently set to "Document", if required change this to the custom Document object type that you will be uploading.
  5. In the Grid on the right there is a target field called DocuShare Folder / File. This is currently set to "Barcode Documents -cf 15". Change the 15 to your Collection handle. If your collection is named differently then put in this syntax "your\_collection\_name -cf your\_handle"
- When Complete, Click Apply then OK.

**Operation Instructions:**

1) Load the EzeScan Operator screen (F6) select "DocuShare - BCR" from the drop down list and then Press the Import File Button. Select the Barcode\_separator.tif file. You will notice the image appear on the screen and thumbnails on the left.

2) Press F4 (Profile). EzeScan will now process the three images, it will read the barcode value, Convert to PDF, apply the barcode value as the Name, and then save them to your DocuShare Collection that was specified earlier.